



Florist, Greenhouse & Perennial Farm

187 Main Street (Rte 2A) Colchester, VT 05446

802/ 878-2361 or 800/ 287-2361 Office Fax 802/ 878-4952

www.claussens.com

Claussen Enterprise, Inc.

AAI: _____

Wholesale Customer Information Form

This form is PDF – Please type the information in! If you do not have the ability to type the information, then please hand write very neatly. Incomplete and/or illegible forms will not be considered for authorization

Business Name _____

Trading As _____

Mailing Address _____

Town _____ State _____ Zip _____

Physical Shipping Address *(If different from mailing address)*

_____ Town _____ State _____

Ownership / Principals: _____ Title: _____

_____ Title: _____

List months that this business is closed _____
(If applicable)

Primary Business *(circle all that apply)*

Landscaper / Garden Center / Florist / Farm Stand / Other Retail Store *(specify)* _____

Federal ID# _____

Month/Year this business was purchased by current owner ____/____ Number of Employees ____

Website Address www. _____

VT Sales Tax Exempt # SUT- _____ Valid only with completed and signed Form S-3

NY Sales Tax Exempt # _____ Valid only with completed and signed Form ST-120

NH = Sales Tax Exempt for NH deliveries **7% Colchester, VT sales tax due for onsite Pick Ups!*

ALL Non-VT based businesses must register with the Sate of VT Department of Taxes to get sales tax exemption for items purchased and picked up within the State of VT

You are responsible for VT Sales Tax if you do not provide a completed VT Form S-3 for any orders picked up from our location in Colchester

Contact the VT State Dept of taxes at 802/ 828-2551 for further instruction

*Help us **Keep it Green!** We do not share or sell email addresses. Price lists & plant availability can be found on our website at <https://www.claussens.com/commercial.html> *****Please note that we cannot accept orders that are faxed!!!***

Purchaser Contact _____ **Email** _____

Cell# _____ *and/or* **Tel#** _____ **Fax#** _____

Office (A/P) Contact _____ **Email** _____

Cell# _____ *and/or* **Tel#** _____ **Fax#** _____

*****Three Trade References are required*****

If you are a new business, then list Utilities and/or other Credit references

Vendor Name _____ **State** _____ **Tel#** _____

Vendor Name _____ **State** _____ **Tel#** _____

Vendor Name _____ **State** _____ **Tel#** _____

Circle all seasonal plant material that you are interested in

Indoor House plants / Plant Rentals / Flowering plants / Bulb plants / Easter Lilies /

Mother's Day plants / Bedding annuals / Annual Hanging Baskets / Perennials /

Vegetables & Herbs / Chrysanthemums / Poinsettias

I (we) understand and agree to the following criteria:

***** A valid credit card is required to be on file for all wholesale customers regardless if COD or Net terms*****

We accept MC, VISA, American Express, and Discover credit/debit cards

Credit Card Number _____ **Exp Date** ____/____ **CVC#** _____

Name as it appears on this card _____

Full billing address for this card _____

Town _____ **State** _____ **Zip** _____

I understand the policy that authorizes Claussen Enterprise to add a 2% convenience fee to the total of any wholesale invoice and/or statement that I choose to pay with a credit or debit card.

If I no longer wish to incur this charge, I will inform Claussen Enterprise business office in writing of my request to cancel my right to pay via debit or credit card and will pay all debt via check or cash per invoice

I understand that this credit card may be used for unreasonably past due balances equaling 60+ days if Claussen Enterprise officials are unable to contact me during the time frame of delinquency.

I am responsible for collection costs incurred by Claussen Enterprise if my debt is 61+ days delinquent or I am unable to meet my debt commitment.

Printed Authorized Representative _____ **Position** _____

Signature of Authorized Representative _____ **Date** _____

Claussen Enterprise Term and Policy Contract

Keep a copy of this contract for your reference

All plant purchases from Claussen Enterprise must be resold to be eligible for wholesale pricing and sales tax exemption

All new customers are COD for 6 months and a minimum of 8 orders prior to being considered for charge terms

Claussen's business office may be contacted after 6 months (and 8 orders) to be considered for Net 30-day terms

If charge terms are approved, you are obligated to pay a 2% finance charge for each month your balance is delinquent. Additional late fees may be due and payable based on the debt total and length of delinquency time.

Initial first order must be a minimum of \$300

Claussen Retail Gift Cards cannot be used as payment on billed purchases

Payment options include Cash, Check, Credit Card, Money Order or Bank Check

There is a \$50 returned check fee for funds up to \$499. There is a \$75 returned check fee for funds exceeding \$500
A second offense may result in suspension or elimination of your wholesale account and/or terms

This account must maintain a minimum of \$500 in purchases *per year* to retain wholesale purchase status for the following year. You will be notified if your sales are below our \$500 annual minimum

Claussen Enterprise officials reserve the right to refuse sale of product and to close your account at their discretion

Claussen Enterprise wholesales plants only! All other merchandise is sales taxable except items deemed sales tax-exempt (vegetables, gloves) by the state of VT, NY, NH and any other states

We offer a 5% discount off most gardening items. Gardening-related products include pottery, gloves, plastic containers, tools, fertilizers, pesticides, bagged soils & amendments, knee pads, peat pots, landscape fabric, stakes and supports. Some restrictions may apply.

All seasonal home & garden décor, bulk mulch, wicker baskets, fresh flowers, arrangements, VT artisan merchandise, foil rolls, pot covers, giftware, and any other novelty merchandise are not eligible for discounts as these items are a separate entity from our wholesale business department. Additional restrictions may apply.

All retail coupons must be redeemed and paid via our retail registers only. Please note that coupons, and in-store retail sales are 'cash & carry' only. These sales are sales taxable and cannot be charged to a wholesale account.

This includes, but not limited to the 'All you can Carry' Sale when applicable – additional restrictions may apply!

Wholesalers cannot pay via 3rd parties nor can 3rd parties use this account

All payments must be made directly by your business as it is stated on your sales tax-exempt form

A sales tax exemption form must be completed by all eligible VT (Form S3) and NY (Form ST-120) wholesale customers

All landscapers will be charged VT/NY sales tax except for items deemed as sales tax exempt in VT/NY

Sales tax is based on the town and state that the product is shipped to or town picked up from

Landscapers with a sales tax-exempt customer are required to complete Form S-3C (VT) or Form ST-120.1 (NY) for sales tax exemption per job, per year. **Contact our business office for further instruction*

All businesses operating outside of VT must pay 7% Colchester sales tax if picking product up from us directly. If you desire sales tax exemption, you must register with the state of VT to receive a VT sales tax-exempt number. Upon receipt of an SUT#, you must provide a completed VT Form S-3 at point of purchase. *This will enable us to legally sell plants to your business at sales tax exemption status. Contact VT Dept of Taxes at 802/ 828-2551 for instruction*

I (we) will contact Claussen's business office if this business is closed or sold to ensure account liability closure

I (we) will contact Claussen's business office if there are any changes to any of the contact information or credit card information on these forms

Printed Authorized Representative _____ Position _____

Signature of Authorized Representative _____ Date _____