



Florist, Greenhouse & Perennial Farm
187 Main Street, Colchester, VT 05446 (802) 878-2361
www.claussens.com e-mail: ali@claussens.com

Employment Application

We are an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status,

Full Name: _____ **Today's Date:** ____/____/____

Phone: _____ **Alternate Phone:** _____

E-mail: _____ **Referral Source:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip code:** _____

Are you 18 years of age or older? _____ **Are you authorized to work in the United States?** _____

What language(s) do you speak? _____

Have you ever been convicted of a felony? Y or N (if yes, please explain) _____

The following positions are available at Claussen's

Retail & Perennial Sales/Yard Personnel, Growing department and Seasonal Greenhouse Technicians.

Please indicate what position(s) you are interested in and why.

Feel free to add any experiences and strengths that would assist us in selecting you.

Date Available to Start: ____/____/____ **Please circle 1:** Full Time / Part Time / Seasonal / Student

Are there any days/hours that you are NOT able to work?

When: _____

(Please note that positions require work on at least one weekend day)

Circle the Highest Grade Completed: 9 10 11 12 **High school name:** _____

College/Trade/Business: 1 2 3 4 5+ **School name(s):** _____

Major Studies: _____

Degree/License/Certificate: _____

**Please list your work experience starting with the most recent.
This section must be completed regardless of additional attachments.**

Employer Name/Address: _____ **May we contact them?** **Y N**
Supervisor's Name: _____ Phone #: _____
Start Date: _____ End Date: _____ Reason for leaving: _____
Position: _____ Duties: _____ Salary: _____

Employer Name/Address: _____ **May we contact them?** **Y N**
Supervisor's Name: _____ Phone #: _____
Start Date: _____ End Date: _____ Reason for leaving: _____
Position: _____ Duties: _____ Salary: _____

Employer Name/Address: _____ **May we contact them?** **Y N**
Supervisor's Name: _____ Phone #: _____
Start Date: _____ End Date: _____ Reason for leaving: _____
Position: _____ Duties: _____ Salary: _____

Please provide three references that we can contact who will attest to your character and work ethic.

Name: _____ **Business:** _____ **Phone #:** _____
Mailing Address: _____ Town: _____ State: _____ Zip: _____
Relationship: _____ Years Acquainted: _____

Name: _____ **Business:** _____ **Phone #:** _____
Mailing Address: _____ Town: _____ State: _____ Zip: _____
Relationship: _____ Years Acquainted: _____

Name: _____ **Business:** _____ **Phone #:** _____
Mailing Address: _____ Town: _____ State: _____ Zip: _____
Relationship: _____ Years Acquainted: _____

I authorize Claussen's Florist & Greenhouse to inquire into my educational, professional and employment records, background, references and any other information deemed necessary relating to my suitability for employment. I hereby give my consent to authorize others, including my current employer (if applicable), to provide employment-related information about me to Claussen's Florist & Greenhouse and will hold Claussen's, my former employers and others harmless from any claim made on the basis that such information about me was provided, or that any employment decision was made on the basis of such information. I state that the above information is true and correct. I understand that the hiring process will be terminated (or in the event of my employment with Claussen's Florist & Greenhouse I shall be subject to dismissal) if any information that I have provided in this application, resume, interview or any part of the hiring process is false, misleading, omitted information requested, or if I have withheld relevant information, regardless of the time elapsed after discovery. I further understand that nothing in this application process is intended to create an employment contract and entering into this process does not indicate that a position is open or obligate Claussen's Florist & Greenhouse to hire me.

I hereby acknowledge that I have read and agree to the above statements.

Signature: _____ **Date:** ____/____/____